



Office of the Sheriff County of Monroe

Annual Report
2010



Patrick M. O'Flynn
SHERIFF



“Respect, Integrity, Teamwork and Excellence (RITE) are the values which I expect each and every employee of the Sheriff’s Office to practice with their fellow workers and with you, the community that we serve.”

Sheriff Patrick M. O’Flynn



The Monroe County Sheriff’s Office is dedicated to making our community a safe place to live, work, and raise a family. The dedication of our employees and others in local law enforcement assists in achieving those goals.

This annual report will provide insight into the services offered by the Monroe County Sheriff’s Office and a review of the process and the progress we have made during the past year.

You may access this report and other related information on our web site: www.monroecountysheriff.info

EXECUTIVE COMMAND STAFF



William E. Sanborn
UNDERSHERIFF



Steven Scott
Chief Deputy
Police Bureau



Michael J. Radler
Commander
Staff Services



Ronald W. Harling Jr.
Superintendant
Jail Bureau



Michael Wood
Chief
Court Security Bureau



Gary Carpino
Chief
Civil Bureau

Mission

The Monroe County Sheriff's Office is committed to securing a safe community and maintaining the trust and respect of those we serve by providing exemplary law enforcement and correctional services.



Vision

The Monroe County Sheriff's Office achieves excellence in service and operations by anticipating and responding to the ever-changing needs of our community.



Stephen Koster
Major-Police Bureau



John Caceci
Major-Jail Bureau



Edward Krenzer Jr.
Major-Jail Bureau

NEW UNDERSHERIFF

On February 24th Sheriff Patrick O'Flynn announced the appointment of Captain William Sanborn as the Sheriff's Office new Undersheriff.

Undersheriff Sanborn is a 21-year veteran of the Sheriff's Office who began his career in 1989. He most recently served as the Zone C commander.

Undersheriff Sanborn worked in many different areas including CIS, Internal Affairs, and as watch commander in Zone A and C.

Undersheriff Sanborn earned his Masters Degree from SUNY Brockport, and is an FBI National Academy graduate.



NEW YORK STATE SHERIFF'S ASSOCIATION AWARDS

In December of 2010, each Bureau was asked to review and submit recommendations for the New York State Sheriff's Association (NYSSA) annual awards program. The awards program consists of eight individual awards, many of which are bureau specific. The NYSSA received submissions from the sixty-two County Sheriff's Offices across New York State. A Sheriff's Office should consider itself lucky if one of its members receives an award. The year 2010 would prove to be a profound year for the Monroe County Sheriff's Office, as an unprecedented five out of eight awards were taken home by its members. On Tuesday, January 25, the award recipients, along with many of their family members, Sheriff O'Flynn, Undersheriff Sanborn and several other members of the Sheriff's Office, traveled to Albany for the awards luncheon. Sheriff O'Flynn was quite busy at the podium, as he recognized each individual award recipient. Montgomery County Sheriff Michael Amato, while receiving one of the remaining three awards commented, "It's nice to see Sheriff O'Flynn did not put in a recommendation for **this** award."

AWARD WINNERS



DEPUTY OF THE YEAR

DEPUTY JONATHAN STRONG

COURT OFFICER OF THE YEAR

DEPUTY FRANK TRINCA

CORRECTION OFFICER OF THE YEAR

SERGEANT TERRY HAYES

CIVIL DEPUTY OF THE YEAR

SERGEANT PHILIP GOMBATTO

VINE COORDINATOR OF THE YEAR

EDWARD IGNARI

POLICE BUREAU

ZONE SUBSTATIONS

SPECIAL OPERATIONS

INTERNAL AFFAIRS

AIRPORT SECURITY UNIT

CRIMINAL INVESTIGATION SECTION

COMMUNITY SERVICES UNIT

TRAFFIC ENFORCEMENT

- Traffic Enforcement/Tactical Unit
- Commercial Vehicle Enforcement Unit
- DWI Enforcement Unit

SPECIAL SERVICES GROUP

- Marine Unit
- Parks Unit
- Snowmobile Unit
- Mounted Unit
- Bicycle Unit
- ATV/Ranger Unit
- Motorcycle Unit
- Boater & Snowmobile Safety Education

SPECIALIZED UNITS

- Special Weapons And Tactics (S.W.A.T)
- Self Contained Underwater Breathing Apparatus (S.C.U.B.A.)
- Hostage Recovery Team (H.R.T)
- BOMB Squad &
- Weapons of Mass Destruction Mitigation
- Canine Unit (K9)

SPECIALIZED UNITS

- Major Crimes Unit
- Economic Crimes Unit
- Sex Offender Tracking
- JTTF (Joint Terrorism Task Force)
- Accident Reconstruction Unit
- Technical Services Unit
- SAFIS - Finger Print Analysis
- GRANET - Narcotics Investigations
- Internet Crimes against Children
- Financial Crimes Unit
- Warrant Unit
- Zone Substation Investigations
- Computer Crimes Unit
- Victim Assistance
- Juvenile Delinquency
- Fire Investigations Unit
- Pistol Permit
- Polygraph Unit
- IMPACT - Child Crime Investigations



Motorcycle Unit



Mounted Patrol



Snowmobile Unit



Sheriff's Honor Guard



STAR Student Awards



Monroe County Jail



Sheriff's Awards Ceremony



Sheriff's Summer Camp

Police Bureau

The primary law enforcement responsibilities of the Police Bureau are the road patrol and criminal investigations. The bureau also provides support functions and specialized police activities in other areas including the county parks, Greater Rochester International Airport, area waterways, and many others which are described in this report.

The Monroe County Sheriff's Office Police Bureau proudly serves all of the residents, commuters, and visitors of Monroe County. We are committed to securing a safe community and maintaining the trust and respect of those we serve by providing exemplary law enforcement services. We will continue to achieve excellence in service and operations by anticipating and responding to the ever-changing needs of our community, all while maintaining focus on our core values of "Respect, Integrity, Teamwork, and Excellence". These core values are what we believe and what we stand for!

Population Served

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Zone A

*789 Linden Ave
Pittsford*



Zone B

*245 Summit Pt. Dr.
Henrietta*



Zone C

*4201 Buffalo Rd.
Chili*



2010 Highlights

New Sub Station

In November the new Zone C Substation opened which covers the west side of Monroe County. This substation, located at 2330 S. Union Street in the town of Ogden replaced the station that was located on Buffalo Road in the Town of Chili.

The new location is geographically centered in the patrol area it covers and built with a twenty-year expansion theme for future growth.



Shoplifting Ring Busted

A pro-active undercover detail titled "Pawn Breakers" was commenced in September of 2010. After an extensive, labor intensive investigation seven search warrants were executed where thousands of dollars worth of stolen property was confiscated along with the freezing of numerous bank accounts containing hundreds of thousands of dollars in cash.

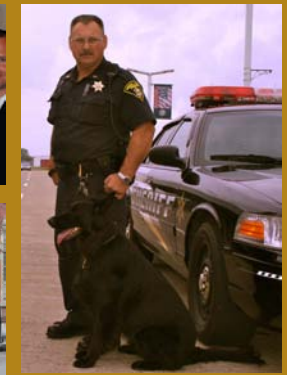
Eleven suspects were arrested and charged with numerous crimes.



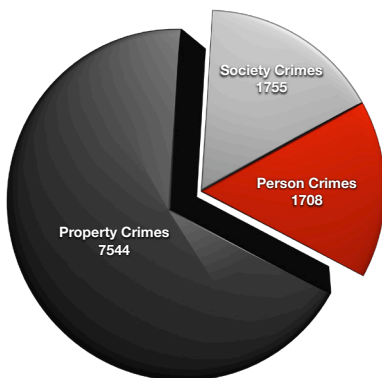
Deputy Shot Responding to Family Trouble Call

On January 8, 2010, Sheriff's deputies responded to the 6900 block of the Fourth Section Road in the Town of Sweden for a report of shots being fired from a house. Deputies quickly set up a perimeter and called for additional units as the shots continued.

A short time later, Deputy Jon Strong radioed that he had been shot. A civilian in the house Deputy Strong was using for cover had also been shot. A plan to extract the two wounded victims was successful and with the help of the K-9, SWAT team and a hostage negotiator the suspect was subsequently taken into custody without further incident.



2010 CALLS FOR SERVICE:
204,166



Crime Stats 2010

Uniform Traffic Tickets (UTT)	31,452
DWI Arrests	665
Felony Arrests	715
Warrants Served (zones)	1,219
Narcotics Money Seized	\$799,830
Major Crime Unit Cases	205
Sex Offender Felony Arrests	19
Tech. Services Unit Cases	984
Field Interview Forms (FIFs)	641
SWAT Activations	5
BWI Arrests	7

Jail Bureau

The Monroe County Sheriff's Office Jail Bureau is responsible for the care and custody of inmates confined by Monroe county, village, town and city courts, the New York State Division of Parole, and inmates held by agencies such as the U.S. Marshals, Immigration, and other counties. Staff provides security, prisoner transportation, medical care, inmate rehabilitation, record keeping, religious needs, visitation and other support activities. The Jail Bureau consists of three facilities, the downtown jail commonly referred to as MCJ, the Monroe Correctional Facility known as MCF, and the Rochester Psychiatric Center.

Overview

Monroe County Jail is designed to house approximately 1,100 inmates. These inmates are either unsentenced or classified as high risk. The facility is centrally located downtown in close proximity to the county court system. Monroe Correctional Facility is designed to hold approximately 400 inmates. These inmates are generally sentenced, and are classified as low risk inmates. Inmates sentenced to weekend incarceration are generally housed at MCF. The focus of rehabilitation and training occurs at this facility, preparing inmates for reintroduction into society with a goal of reduced recidivism.

The Jail Bureau drove efficiency in all services and looking forward, the Jail Bureau will continue to provide the community the best correctional system possible, balancing corrections needs with community needs. Critical analysis will continue looking for improvements in all processes. The 500 men and women of the Jail Bureau serve the community with pride, fulfilling the core values of Respect, Integrity, Teamwork and Excellence (R.I.T.E.)



Monroe County Correctional Facility



Jail Bureau Stats

Inmates Processed	13,364
Inmate Releases	13,643
Parole Violators Processed	612
Inmate visits	47,000
Inmate Days worked	1,300
Commissary Commissions	\$465,516

Inmate Programs

**Inmate Visitation
Prisoner Transport
Inmate Work Programs
Chemical Dependency
Educational Programs
Vocational Programs
Rehabilitation Department
Food Service**

Jail Bureau Highlights

The year 2010 can best be described as a year of efficiencies. With a constrained budget, the Jail Bureau was charged with reviewing processes, work flows and ways of doing business in an attempt to continue delivering the same level of service with less. I am proud to say, the Monroe County Sheriff's Office Jail Bureau accomplished this and more.

Our first review was staff deployment. Looking at roles and responsibilities, we realigned staff to create better, more efficient and effective staffing patterns. Organisational units were re configured to make a better business flow. This was done despite significant staffing vacancies. Individual units were organized in such a manner as to be interoperable with other units. Overall, the business flow was improved.

Another home grown project that fuelled significant positive change and growth was an electronic payroll project. Again, a group of Monroe County Jail Bureau staff members were identified and charged with the task of creating an electronic roster. This goal was further expanded to provide electronic payroll functions as well as real time reports, giving supervisors additional tools to efficiently schedule and deploy staff. The project was a huge success. Now, when a supervisor creates a platoon roster, all available staff and their status is transparent. Staff levels are now more appropriately balanced and deployed with a reduction in waste. The project effectively created a roster system that is now an electronic, real-time system.

Lastly, the Monroe Correctional Facility floor plan was reviewed for inefficiencies. Both staff and inmate areas alike were identified and plans were created to improve the overall efficiency of the facility. A consultant was hired who transferred the idea to plans. Additionally, the project will improve the overall safety of the facility, a real benefit for staff.

In 2010, the Monroe County Jail once again completed the year under budget, a task that seemed insurmountable at the start of the year. Staff efforts and focused attention resulted in 2010 being a year of change for the Monroe County Jail. The end result was a more efficient and effective facility.



Civil Bureau

The Monroe County Sheriff's Civil Bureau is an agency that aggressively seeks and develops partnerships with the community to satisfy their need for delivery of quality enforcement and service of process.

The Civil Bureau is the sole entity in Monroe County that has jurisdiction in all Monroe County Courts. As such, we have statutory authority to act as the enforcement officer for all courts within the County of Monroe.

The Civil Bureau's responsibilities fall within two distinct areas; the Service of Process and Enforcement. The service of process could include but is not limited to the service of summons, subpoenas, petitions and orders. Enforcement could include, but is not limited to Evictions, Income Executions, Property Executions, Seizures, and Warrants of Civil Arrest. All deputies are highly trained and motivated, and are Police Certified.

Civil Bureau Highlights

In 2010 the Civil Bureau experienced significant growth in collections totaling \$9,197,946.91. Operating and staffing costs were reduced to just \$98,000 for the year based on bureau revenue of \$974,146.76. There were 13,913 process and enforcement actions handled placing consistent demand on Deputies and Civilian staff. Every member in the bureau worked together as a team to deliver consistent, timely and superior service to the community.

Process improvements and additional staffing accelerated collection activity on garnishments. The average time line to process and serve an income execution was reduced from a twenty day window down to a two day window creating improved collection results.

The Civil Bureau actively participated in the NYSSA conferences and Civil Schools keeping abreast of changes to State laws and meeting on-going educational requirements prescribed by the New York State Sheriff's Association.

Court Security

The Monroe County Sheriff's Office-Court Security Bureau is responsible for providing a safe and secure environment at the Hall of Justice, court occupied areas of the Monroe County Public Safety Building, Appellate Court, and the Civic Center Complex.

The Court Security Bureau is comprised of nine divisions:

- Appellate Division
- Family Court Division
- HOJ West Division
- Integrated Security Management Division
- Public Safety Building Division
- Rochester City Court Division
- Supreme Civil Court Division
- Supreme / County Criminal Court Division
- Weapon Screening Division

Court Security is responsible for the physical protection of judges, court personnel, attorneys, juries, witnesses, and citizens who utilize the court system. In 2010 Court Security screened 650,007 individuals entering the courthouses. This does not include attorneys, police/peace officers, or other individuals designated to by-pass screening.

This is a 4% increase over 2009. This year was the first full year in which Court Security provided magnetometer screening for Monroe County Jail Visits. This change in procedure proved to be invaluable in deterring contraband from entering the correctional facility.



Court Security Stats

Arrests	37
Misc. Incidents	105
Firearms Confiscated	576
Knives Confiscated	3,470
Drug Paraphernalia	62
First Responder Calls	106



Civil Bureau Stats

Civil Arrest Warrant	62
Citation	33
Contempt Order	12
Eviction	90
Grand Jury Subpoena	21
Income Executions	8,979
Notice Of Motion	91
Notice Of Petition	28
Order of Protection	246
Order of Seizure	252
Property Executions	472
Order To Show Cause	105
Subpoena	332

Types of Process Served

- Court Orders
- Divorces
- Orders of Protection
- Subpoenas
- Summons

Enforcement Actions

- Child Custody
- Civil Arrest Warrants
- Evictions
- Income Executions
- Orders of Seizure
- Property Executions
- Public Health Laws
- Real Estate Sales
- Utility Shutoffs

2010 Property Executions

Served	
General Demands	460
Property Sold at Sheriff's Sale	
Real Estate	2
Personal Property	3
Property Executions	
Personal Property	22

Court Security Highlights

The Court Security Bureau **created a new division** as a result of the expansion of Monroe County Family Court. Much needed courtroom space was constructed to accommodate child support and visitation matters. This division was staffed without hiring additional security personnel.

Camera surveillance was added to monitor the waiting areas of Monroe County Family Court. The additional cameras enhanced deputies' ability to monitor the entire waiting area of a very emotional and volatile court environment.

Court Security personnel developed and implemented a **comprehensive building lock down procedure**. These added policies and procedures enhanced current emergency protocols.

The Court Security Bureau as a whole worked very hard at decreasing overtime expenditures. There was a **9% decrease in overtime from 2009 to 2010**. We continue to develop ways to manage overtime in a prudent manner without impacting operations.

Court Security personnel assessed our current technological needs and **made recommendations**

to upgrade certain areas through the Monroe County Capital Improvement Plan (CIP). Many of our recommendations fall within the planned CIP and will also be addressed through the Office of Court Administration.

The Court Security Bureau **completed 5,267 hours of in service training** in 2010. This training consisted of required recertification in firearms, taser, and certified first responder. Training in various other topics was conducted as well.

These highlights and many other bureau activities were in keeping with our Vision for the Court Security Bureau, "...to **set the standard for all law enforcement agencies serving the judicial system** , by leading the way in professional development through accreditation, enhanced training, and state-of-the-art equipment. All of our energy will be devoted to providing the safest and most secure court environments possible."

Staff Services

Since the re-organization plan of August (2004 2010) the Staff Services Bureau has conducted business as an independent bureau. The Staff Services Bureau is charged with administrative functions with multi-bureau responsibility. Cooperation among all bureaus is a necessity for the success of not only Staff Services but the other four bureaus and ultimately the entire Office of Sheriff.

There is a tremendous amount of work that is accomplished by the dedicated men and women of the Staff Services Bureau. The Monroe County Sheriff's Office core values of Respect, Integrity, Teamwork and Excellence are exhibited by the members of the Staff Services Bureau on a daily basis.

AWARDS CEREMONY:

The eighth annual awards luncheon was held on September 16, 2010 and attended by 230 people. Twenty-eight (28) awards were presented by the Sheriff and Undersheriff. The awards luncheon and program were funded in part by the police, jail and court unions, the Sheriff's Foundation, ticket sales and a challenge coin.

CIVIL SERVICE & COUNTY HUMAN RESOURCES LIAISON:

The Staff Services Bureau is the liaison with County Civil Service and coordinates the entry level sworn examinations for all bureaus and processes all new sworn hires. Qualifications and job descriptions are routinely reviewed to ensure positions are commensurate with the skill set of the needed workforce.

PROMOTIONAL PROCESS MANAGEMENT:

The Staff Services Bureau Chief is charged with managing the Sheriff's Office promotional process. The bureau chief and the command officer work closely with civil service in identifying those promotional positions that need to be tested. Once a position has been identified for competitive examination, Staff Services develops the examinations. Dr. Nancy Abrams is responsible to ensure that the promotional process is fair and impartial and represents the needed skills for the promotional position.

In 2010, Staff Services conducted five promotional exams resulting in the promotion of six employees.

CONCLUSION:

With a limited budget the Sheriff's Office continued to find ways to offer training while staying within budget. Training and teaching are paramount to the success of any agency and the Sheriff's Office is no exception. The Monroe County Sheriff's Office is second to none in New York State and has a national reputation as an elite agency. It is because of our training and our dedication to maintaining those high standards that sets us apart. We are one of the best for several reasons. Those reasons start with the recruitment process, continue through the academy and follow throughout a career with yearly training to educate, refresh and motivate our employees. In short, our status as an elite agency is due to our commitment to excellence. Excellence in everything we do. The budget outlook for 2011 is bleak and will require us to meet training mandates in much the same way as we did in 2010.

The men and women who work in Staff Services are dedicated members of the Sheriff's Office and work diligently to provide the needed support services to the other four bureaus. They are proud of the accomplishments of 2010 and are ready to face the challenges of 2011.



SOAR'S (the Sheriff's Office Association of Retirees) purpose is to promote fel-

lowship between members, keep abreast of the current advancements being made within the agency and to render voluntary assistance to the Sheriff's Office.

The organization was formed in March of 1980 when several retirees formed an organization that would allow retirees to meet on a regular basis. At the first gathering, 34 retirees met at the Monroe County Jail, created by-laws and selected a nominating committee consisting of retired Investigator Jeanette Ferraro, retired Major Norman Doe and retired Sergeant Carl Clapp.

On January 6, 1981, retired Criminal Investigation Division Investigator Jeanette Ferraro was elected as the first President of S.O.A.R. Other executive officers were retired Sergeant Robert

Crowder (Vice-President), Marge Sodeman (Secretary) and Edward Sadden (Treasurer).

S.O.A.R. Mission Statement

To honor those who have served the community of Monroe County, New York thru their professional dedicated work within the Civil, Court, Jail, Police & Staff Services Bureaus which guides our purpose to promote comradely and fellowship between members and to stay current on those activities which enrich the lives of current and retired members of the Monroe County Sheriff's Office.

Through annual luncheons, dinners and picnics, the membership has grown to 185 individuals.

A modest \$20 annual membership fee virtually pays for itself in that the annual end of year dinner is free to all members in good standing along with the generous invitation, at no cost, to the MCDSA annual summer picnic.

S.O.A.R. expresses sincere appreciation to the Monroe County Deputy Sheriff's Association MCDSA (Jail & Civil Union) that continues to offer office space and clerical support to S.O.A.R. through-out its existence.



The Foundation has been in existence since 1991. It is a non-profit organization, which was formed by Sheriff Andrew P. Meloni and Undersheriff Sheriff (now Sheriff) Patrick O'Flynn, and a group of respected community business leaders. Its premise is simple: to help fund special Sheriff's Office programs and projects which are not possible with county funding alone. Donations to the Foundation help enhance Community Services programs on crime prevention, drug /alcohol awareness and safety education. The Foundation also provides funding for the following programs:

- The Sheriff's Explorers (a scout program for young adults interested in law enforcement).
- Sheriff's Summer Camp youth with sleeping bags, duffel bags and other camp items.
- Citizens and clergy academies.
- The D.A.R.E. (Drug Abuse Resistance Education) program for 9-11 year olds by purchasing computer equipment and student supplies.





Patrick M. O'Flynn
SHERIFF

MONROE COUNTY SHERIFF'S OFFICE
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